

Public Document Pack
**COMMUNITY PLANNING PARTNERSHIP
MANAGEMENT COMMITTEE MEETING**

24 March 2009

CPP Management Committee – 18 March 2009

Enclosed herewith item 7 (**ACTION PLAN**) which was marked to follow on the above agenda.

AGENDA

7. **ACTION PLAN**
(Pages 1 - 4)

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Community Planning Partnership – 18 March 2009 – Agenda Item 7 – Action Plan

CPP Action Plan V5 (March 09)

Ref	Outcome	Actions to achieve outcome	Success measures	Key dates	Lead	Source of the outcome	Risks	Funded by
CPP01a	Partners engaged and resources committed to new structure	Implement new structure to all appropriate groups/committees	Revised governance structure developed	June 2009	ABC (Director of Corporate Services, CPP Manager)	ABC 12d IP09 National	SR 09 – failure to progress community planning partnership SR 14 – failure to implement the SOA	Existing resources
			Partnership agreement adopted by Thematic Groups	Sept 09	ABC (Director of Corporate Services, CPP Manager)	ABC 12d IP09 National		
			Partnership agreement adopted by Local Area Planning Groups	Sept 09	ABC (Director of Corporate Services, CPP Manager)	ABC 12d IP09 National		
CPP01b		Thematic group leads to identify key strategic partnerships	Key strategic partnerships identified by Thematic Groups	Dec 09	ABC (ACSMs, CPP Manager)	ABC 12d IP09 National		
CPP01c		Develop partnership agreement at all levels	Partnership agreements in place at all levels	March 2010	ABC (ACSMs, CPP Manager)			
CPP02a	Partners working together on agreed SOA and	Form time limited working group to develop new community plan	Group established with links to key stakeholders	Apr 2009	ABC (CPP Manager)	ABC12a IP09	SR 09 – failure to progress community planning partnership SR 14 – failure to implement the SOA	Existing resources
			Draft plan produced	July 2009	ABC (CPP Manager)	ABC12a IP09		
CPP02b	Community Plan priorities	Thematic groups review and comment on draft plan	Community Plan has targets/measurements agreed in principle by Thematic Groups	Aug 2009	ABC (CPP manager)	ABC12a IP09		

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Ref	Outcome	Actions to achieve outcome	Success measures	Key dates	Lead	Source of the outcome	Risks	Funded by
CPP02c		Revised Community Plan presented to Management Committee	Draft Community Plan agreed by all partners for consultation	Sept 2009	ABC (CPP Manager)	ABC12a IP09		
CPP02d		Present Community Plan for wider consultation	Community Plan approved	Sept 2009	ABC (CPP Manager)	ABC12a IP09		
CPP02e		Design and publish final community plan	Community Plan published	Oct 2009	ABC (CPP Manager)	ABC12a IP09		
CPP03	Performance monitored, measured and reviewed	Implement PPMF for all levels of community planning – top level, strategic partnerships, thematic groups and local area planning groups	Performance scorecard in place for the Single Outcome Agreement	June 2009	ABC (CPP Manager)	National	SR 09 – failure to progress community planning partnership SR 14 – failure to implement the SOA	Existing resources
			Performance scorecard in place for Community Plan	Oct 2009	ABC (CPP Manager)	ABC12b IP10 National		
			Performance scorecards in place for strategic partnerships	March 2010	ABC (CPP Manager, ACSM's)	ABC12b IP10 National		
			Performance scorecards in place for Thematic Groups	March 2010	ABC (ACSMs)	ABC12b IP10 National		
			Performance scorecards in place for Local Area Planning Groups	March 2010	ABC (ACSMs)	ABC12b IP10 National		
			CPP risk register agreed	June 2009	ABC (CPP Manager and Risk Manager)	National		
CPP04a	Communities effectively engaged in the CPP and able	Implementation of community engagement strategy	Strategy and action plan approved by Council	April 2009	ABC (CPP Manager)	ABC 12c IP11 National	CPP-R14- Demographic /Societal changes which increase	Existing resources
			Strategy and action plan approved by CPP	June 2009				

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CPP04b	to influence priorities	Evaluate and advertise temporary Community Engagement Co-ordinator post	Community Engagement Co-ordinator in post	May 2009	ABC (CPP Manager)	ABC 12c IP11 National	demand for services beyond existing/planned budget levels CPP-R15 – Changes to Scottish Government policy	Fairer Scotland Fund 1XFT (temporary to march 2011)
CPP04c		Access funding for temporary Local Community Planning Support Workers	Local Community Planning Support Workers in post	July 2009	ABC (CL&R Manager)	ABC 12c IP11 National	which increase demand for services beyond existing/planned budget levels SR 09 – failure to progress community planning partnership SR 14 – failure to implement the SOA	Fairer Scotland Fund and Leader 2XFT (temporary to march 2011)
CPP04d		Form time limited working group to take forward conference planning including consultation on Community Plan, 3 rd Sector Interface, FAB and Demonstration Project recommendations	Joint conference delivered with substantial community participation	Sept 2009	ABC (CL&R Manager, Service Officer Community Regeneration and Voluntary Support, Health Improvement Officer)		Communities have no influence in decision making at CPP	Existing resources Fairer Scotland Fund and possible sponsorship

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CPP04e		Four events piloted for local community consultation	Events delivered and evaluated	April 2010	ABC (CL&R Manager) Third Sector Interface (Argyll and Bute 3 rd sector partnership)	FAB Plan		Existing resources and Fairer Scotland Fund
CPP05a	3 rd Sector represented and influencing CPP decision making processes	Development of new interface arrangements between 3 rd Sector and the CPP	Third sector support organisations agree draft proposals for interface arrangements	Sept 2009	ABC (P&S Manager), TSSG	Scottish Government (3 rd Sector team)	3rd Sector fail to demonstrate they represent the interests of the sector and fail to influence decision making at CPP and other strategic partnerships	Fairer Scotland Fund
CPP05b			Agreed interface arrangement in place	April 2010	ABC (P&S Manager)	Scottish Government (3 rd Sector team)		